



Western Association of College and University Housing Officers

# Reserve Funds Request

Date:

Requestor Name:

Request Amount:

Phone Number:

Email:

- Program Reserve Fund. Only Program Committees (i.e. Drive-Ins, Annual Conference, etc.) are eligible to request these funds. These requests are NOT limited to one-time funding.
- Association Reserve Fund. All programs and committees are eligible to request these funds. These funds are limited to one-time funding. They can be used to support a new program or service or to enhance a current program or service. If you are a programmatic committee, you will need to submit a budget describing use of other funds (fees, corporate relations sponsorships, etc.)

Refer to the WACUHO Leadership Manual for further Information  
*General Information (Purpose of Request, Dates, Etc.)*

Return this form to:  
phil coontz  
One Shields Avenue  
Davis, CA 95616  
Email: pcoontz@ucdavis.edu

Exec Date

Action:

Approved Amount: